



OntarioLearn Policy

POLICY TYPE:	Academic
POLICY TITLE:	Academic Appeals Policy
POLICY NO.:	ACAD-001
RESPONSIBILITY:	OntarioLearn Policy Committee
POLICY APPROVED BY:	OntarioLearn Board of Directors
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Introduction

Students may appeal academic decisions that they disagree with related to their achievement in a course and/or program. Hence, each registering college provides students with an academic appeal process regarding assessment of their academic performance.

Purpose

This policy outlines the structure by which students, host colleges/registering colleges and faculty address complaints related to any academic decision including but not limited to, final grades, plagiarism, academic discipline, promotion, and academic standing.

Definitions

Host college: The College who owns/delivers the course.

Registering college: The College where the student is registered.

Policy statements

1. Students who wish to have a formal review of any decision concerning their academic achievement are required to follow the formal Appeal process as published by their registering college. This includes any decisions regarding:
 - a. Grades
 - b. Promotion
 - c. Academic discipline
 - d. Plagiarism
 - e. Academic standing
2. The host college will comply with information requests from the registering college regarding a formal appeal process.
3. Appeal decisions will be final and binding on all parties.

Accessibility for Ontarians with Disabilities Act (AODA) considerations

OntarioLearn's commitment to accessibility and AODA standards has been considered in the development of this policy.

Roles and responsibilities

It is the responsibility of the registering college to ensure that appeal opportunities are afforded to their students in a timely and fair manner.

It is the responsibility of the student to initiate any appeal within the established timelines and following the necessary steps.

Non-compliance implications

Failure to comply with this policy may affect the integrity of the academic appeal process and the final disposition of the student's academic grade or status.

Communications plan

The registering college is responsible for publishing/communicating details related to their appeal process to their students.

Related policies, procedures and directives

Registering College Appeal Policy/Procedures

Academic Honesty/Plagiarism Policy *(to be developed)*

Academic Honesty/Plagiarism Procedure *(to be developed)*